



Job Title:	Organizer	Travel Required:	Yes
Department/Group:	Organizing	Position Type:	Full Time
Location:	Springfield, IL	Date Posted:	January 29, 2018
Level/Salary Range:	\$47.50/ benefits	Posting Expires:	February 11, 2018
HR Contact:	Lynn Karner		

Applications Accepted By:

FAX OR EMAIL:

217-528-1987
 iptop@uanet.org
 Subject Line: Organizer Applicant

MAIL:

Illinois Pipe Trades Association
 534 South Second Street, Third Floor
 Springfield, IL 62701

Job Description

Organizer Job Duties:

- Keep updated database of all contractors in assigned jurisdiction (union and non-union);
- Work with lead organizer to structure an organizing campaign for 3-5 non-union contractors;
- Reach out and recruit non-union workers from non-union contractors. Each organizer should maintain an updated list of all non-union employees that he/she is seeking to recruit;
- Maintain a daily log of all steps taken to organize the non-union contractors and recruit the non-union employees. The log should be submitted to the lead organizer at the end of each week;
- Quarterly report to the IPTA Executive Board on the following:
 - status of on-going organizing campaigns (the report should indicate steps taken by each organizer or organize their 3-5 targeted non-union contractors);
 - recruitment efforts for non-union workers (the report should indicate the names of the employers, the names of the recruited employees and all steps taken to recruit the non-union worker); and
 - a list of upcoming projects and any on-going discussions with owners and general contractors for the use of organized labor on the upcoming projects
- Recruit new members;
- Distribute informational brochures on the benefits of being a union member;
- Keep updated database of projects awarded to non-union contractors;
- Keep updated database of upcoming projects;
- Visit a minimum of three (3) job-sites per day;
- Visit a minimum of three (3) contractors per week;
- No less than annually meet with the Executive Board of the IPTA for review

